

Reference: ED/WAES/961  
Date: 15 October 2020

Dear Applicant,

Thank you for the interest that you have shown in this exciting position of Assistant Principal for Business Support Services at Westminster Adult Education Service (WAES).

The last few months have irreversibly changed how we work, live and interact with one another. This has been very evident in the educational sector and particularly for a significant number of our adult learners, who belong to some of the sections of society that have been most disproportionately impacted by the pandemic.

Our response to the pandemic at WAES has been one of unwavering resilience, determination and commitment to ensure that we could keep our learners learning and support them throughout this crisis, ensuring that no learner is left behind. We are proud of what we achieved over the last few months.

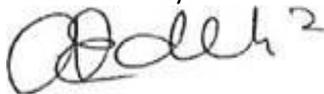
During this period, we have also accelerated the development of our digital systems in teaching, learning and assessment, but equally as important we have changed and developed how our business support areas operate. We have seen significant innovation across all parts of the Service, which we now need to build on and this role will be pivotal in taking that work forward.

The WAES Governing Body is therefore seeking to appoint an applicant who will be an enthusiastic, passionate and visionary leader, able to inspire our business support teams at every level. The successful applicant will need to be fully committed to enabling the transformational power of education to deliver the right outcomes for our learners, through the services that they lead.

If you are excited about maximising the possibilities of the new ways of working and share our passion for making a lasting difference, then we would really like to hear from you.

For an informal chat please contact Judi Morgan (Executive Support Officer) on 020 7641 8102 up until 28 October 2020.

Yours sincerely



Principal/Head of Service