



BOARD OF GOVERNORS

**MINUTES of a Special Meeting of the Board of Governors
on Tuesday 24th September 2019 at WAES**

Members present:
(*Absent)

Name	Post
Ms Carolyn Keen	Chairman
Mr Richard Frost	Vice-Chairman
Ms Arinola Edeh	Principal and Head of Service
Ms Ellie Botti	
Councillor Lorraine Dean	
Councillor Matt Noble	
Mr Tomasz Patzer	
* Mr Jordan Phillips	
Dr Samer Taslaq	

In Attendance:

- Ms Jane Button - Assistant Principal, Business Support Services
- Ms Alison Muggridge - Assistant Principal, Curriculum and Quality
- Ms Jill Jaffray - Head of Resources
- Ms Jane Hadsel - Clerk to the Governing Body

6.00 pm: Meeting started.

MINUTES

Part 1

28/19 PRESENT and APOLOGIES

1. Apology for absence was received and accepted from Jordan Philips.
2. The Chair reported that Ms Sue Saunders had resigned for health reasons. This meant that there were three places filled and three vacancies in the co-opted category of Board membership.
3. The Clerk reported that the two staff Governor elections would be completed by the October half term.
4. The Chairman set the context for this meeting: The Board had originally agreed to find a date in the early autumn term for a briefing about the new Ofsted framework and 24th September was agreed for this. After the 9th July Board meeting, the Principal agreed an amended timetable with the WCC officer for the WCC Strategic Review report. In mid-August, Governors were alerted that the draft WCC Report to the WCC Policy & Scrutiny Committee was expected to be ready for Governors to consider in late September; hence this meeting would cover both the Ofsted briefing and the draft Report to WCC P&S. The next scheduled Board meeting (3 December) would revert to the normal schedule of business: e.g. Minutes, Principal's Report, etc.

29/19 OFSTED BREIFING

Presentation slides by Assistant Principal Curriculum and Quality on the New Framework in effect from September 2019 and what it might mean for WAES.

1. Discussion: The new framework aims to make curriculum the main focus; and this is a change from data intensive inspections. Timely and accurate data would still be expected to underpin the management of curriculum, as before. The change to the premise that all learners should have access to high-quality education shifts away from a data approach to an overall effectiveness grading for quality of education, behaviour and attitudes, personal development; leadership and management is retained as a heading.
2. What this means for WAES - the three 'Is' are:
Intent- includes strategic direction, local and national priorities, staff welfare;
Implementation- how do you know that the Intent is being implemented effectively;
Impact- how do you know and be assured that the Implementation is having the desired impact.
3. The APCQ, who is an Ofsted Inspector, said she had been called out to be part of an inspection team next week; this would be her first in the new framework.
4. Governors suggested that they might have a report specifically about staff workload and well-being.
5. The APCQ advised Governors to consider what they thought constituted '**the Biggest**' of WAES provisions, '**The Best**' and "**the Worst**". A Governor volunteered that he thought these were: ESOL, Ceramics (as an example) and English & Maths Functional Skills; and suggested that Governors would hope to be on the same page with the Principal. Governors asked for a relevant 'crib' sheet.

ACTIONS: APCQ to produce for the Governors a prompt or "crib" sheet;

The presentation slides to be added to the Governor Portal after this meeting (under this meeting's folder).

30/19 SELF-ASSESSMENT OF GOVERNANCE 2018-19

Report Item 3.1.

Note by the Clerk about Governors' engagement activities and governance including their attendance at meetings.

1. Received.
2. It was agreed to defer Board discussion of the SAR with the APCQ to a session on Tuesday 15th October 2019 for an hour before the scheduled Resources Committee meeting.

ACTION: Clerk to advise all Governors of this date and time.

Part 2 CONFIDENTIAL

31/19 WAES STRATEGIC REVIEW

32/19 Confidentiality of proceedings

Part 2 Report and discussion were confidential, as work in progress; it was noted the WCC report for the P&S Committee would become a public document.

8.00 pm: meeting closed.

Chair

Date
