

## Governor Recruitment Pack



### About WAES - A Leader in Adult Learning

Westminster Adult Education Service (WAES) is a dynamic, award-winning provider of adult education, dedicated to empowering individuals through learning. With over 25 years of experience, we offer a supportive, aspirational environment where learners gain the skills and confidence to achieve their goals.

We are proud to be:

- **Ofsted-rated 'Good' (June 2022)** – delivering high-quality education and training.
- **Distinguished Adult Education Provider of the Year (Greater London Authority, November 2024)** – recognised for our outstanding impact.
- **One of the largest local authority adult education providers in the UK**, serving over 6,000 learners annually. Our [Impact Report](#) and [five-year strategic plan](#) provides key insights.
- **A community-focused organisation** – collaborating with over 50 partners, including libraries, children's centres, and voluntary groups to deliver accessible learning opportunities.

WAES operates under Westminster City Council, with strategic leadership provided by our Board of Governors. We are now looking for committed individuals to help us shape the future of adult education.

## Our Facilities & Staff

- **Three modern learning centres** at Lisson Grove, Pimlico, and Amberley Road.
- **Over 200 experienced and dedicated staff members** creating a welcoming, high-quality learning experience.
- **A £9.5 million annual budget**, primarily funded by the Greater London Authority (GLA) and the Department for Education



Amberley Road Centre  
Amberley Road  
London W9 2JJ



Lisson Grove Centre  
219 Lisson Grove  
London NW8 8LW



Pimlico Centre  
Lupus Street  
London SW1V 3AT

## Our Programmes – A Diverse and Inclusive Learning Offer

WAES offers an extensive range of part-time, day, evening, and weekend courses across multiple disciplines, including:

**Professional & Vocational Training** – Accounting, childcare, digital bootcamps, teacher training, and more. **Creative Industries** – Fine art, fashion, ceramics, floristry, graphic design, hairdressing, and media make-up. **Essential Skills** – English for Speakers of Other Languages (ESOL), maths, and ICT. **Work-Based Learning** – High quality apprenticeships and supporting careers in early years, hospitality, library services, and outdoor activity leadership. **Inclusive Pathways for Learners with Special Educational Needs** – Courses in independent living, social development, and employment skills.

We also offer **flexible online and distance learning** options, ensuring education is accessible to all.

## Our Learners – A Community of Success

WAES supports a diverse group of learners:

- Ages range from **19 to over 90**, with the majority aged **25 to 40**.
- Over **70% of learners are women**, reflecting national trends in adult education.
- A richly diverse student population, mirroring the vibrant Westminster and London community.
- Many progress into further education, employment, or entrepreneurship, with some winning **national and regional awards**.
- 

## Our Commitment to Westminster's Future

WAES actively contributes to **Westminster City Council's 'Fairer Westminster' priorities**, focusing on: **Fairer Communities** – Addressing inequalities through accessible education. **Fairer Housing** – Supporting residents with employability skills for better opportunities. **Fairer Economy** – Equipping individuals with the skills needed for sustainable careers. **Fairer Environment** – Promoting sustainability and green skills. **Fairer Council** - Enhancing civic participation and lifelong learning.

## Supporting the London Growth Plan

WAES plays a key role in delivering the **London Growth Plan**, which aims to drive economic recovery, enhance skills, and create job opportunities across the capital. Our contributions include:

- **Expanding digital and green skills training** to support emerging industries and the transition to a low-carbon economy.
- **Strengthening employer partnerships** to align training with workforce needs and boost employability outcomes.
- **Enhancing vocational and technical education** to fill skills gaps in key sectors such as construction, healthcare, and creative industries.
- **Promoting entrepreneurship and business skills** to support local start-ups and self-employment opportunities.
- **Delivering inclusive and accessible learning opportunities** to ensure underrepresented groups benefit from London's economic growth.

By working in partnership with employers, policymakers, and community organisations, WAES is committed to ensuring Westminster's residents and Londoners are equipped with the skills they need to thrive in an evolving job market.

## **The Future – Our Strategic Vision (2023-2028)**

WAES is committed to evolving and expanding its impact. Our [five-year strategic plan](#) focuses on:

- Adapting to **regional and national priorities** in education and employment.
- Developing **flexible and responsive curriculum offers**.
- Strengthening partnerships with **employers, community groups, and local government**.
- Ensuring long-term sustainability and **maximum value for Westminster residents**.

## **Join Our Board of Governors – Make a Lasting Impact**

### **The Role of a Governor**

As a WAES Governor, you will: Provide strategic leadership and oversight. Support our mission to deliver outstanding, accessible education. Monitor quality, performance, and financial sustainability. Act as a 'critical friend', challenging and guiding leadership decisions. Engage with learners, staff, and stakeholders to ensure continuous improvement.

### **Who We're Looking For**

We welcome applications from individuals with expertise in:

- Business and finance
- Employer Engagement
- Digital innovation
- Governance and leadership
- Managing Capital Programmes

### **Commitment & Benefits**

- Attend **termly Board meetings (Tuesday evenings)** and key WAES events.
- Observe classes and engage with learners.
- Travel, childcare, and related expenses covered.
- **20% course discount** after one year of service.



## How to Apply

You can find the application form at [www.waes.ac.uk/governance](http://www.waes.ac.uk/governance)

Please email your completed application form to [ckirby@waes.ac.uk](mailto:ckirby@waes.ac.uk)

For more information or an informal discussion, contact [ckirby@waes.ac.uk](mailto:ckirby@waes.ac.uk) to book an appointment with the Principal.

Join us in shaping the future of adult education in Westminster!